



1st CAPITAL INVESTMENT PROGRAMME & PROJECTS MONITORING 2018/19

Report by the Director for Digital and Resources

EXECUTIVE SUMMARY

1. PURPOSE

1.1 This report updates the Joint Strategic Committee on the progress made on the 2018/19 Capital Investment Programmes for Adur District Council, Worthing Borough Council. The programmes include schemes which support the delivery of services by the Joint Services Committee.

1.2 The following appendices have been attached to this report:

Appendix 1: Adur District Council Capital Monitoring Summary

Appendix 2: Worthing Borough Council Capital Monitoring Summary

Appendix 3: Adur District Council Reprofiled Budgets

Appendix 4: Worthing Borough Council Reprofiled Budgets

2. RECOMMENDATIONS

2.1 The Joint Strategic Committee is asked:

(a) **With respect to the Capital Investment Programme of Adur District Council.**

i) To note the reprofiling and likely phasing of the Adur District Council capital schemes as advised in paragraphs 7.2.1 and Appendix 3.

ii) To approve the purchase of health and safety equipment for the Council's cemeteries funded from contingency and underspends in the 2018/19 Capital Investment Programme, and the amendment to the 2018/19 Capital Investment Programme to include this scheme as detailed in paragraph 7.1.1 i).

EXECUTIVE SUMMARY

- iii) To approve the virement from the Digital Strategy Budget to the Corporate Hardware Budget to create a budget for the purchase of ad hoc I.T. equipment as detailed in paragraph 7.1.1 ii).
- iv) To approve the Adur Homes purchase of health and safety equipment and ICT equipment, and the inclusion of this equipment in the Adur Homes Capital Investment Programme as advised in paragraph 7.2.2 i).
- v) To approve the virement of £30,000 from the 2018/19 Capital Investment Programme Contingency Budget to the Adur Memorial Recreation Ground Play Area Improvements Budget to fund land contamination issues prior to the play area improvements as advised in paragraph 7.2.2 ii).

(b) With respect to the Capital Investment Programme of Worthing Borough Council.

- i) To note the reprofiling and likely phasing of the Worthing Borough Council capital schemes as advised in paragraphs 7.3.1 and Appendix 4.
- ii) To approve the purchase of health and safety equipment for the Council's cemeteries funded from underspends in the 2018/19 Capital Investment Programme, and the amendment to the 2018/19 Capital Investment Programme to include this scheme as detailed in paragraph 7.1.1 i).
- iii) To approve the virement from the Digital Strategy Budget to the Corporate Hardware Budget to create a budget for the purchase of ad hoc I.T. equipment as detailed in paragraph 7.1.1 ii).
- iv) To approve the utilisation of £27,540 from the 2018/19 Capital Investment Programme Contingency Budget to fund the upgrade of the seafront lighting to LED lights as advised in paragraph 7.3.2. i).
- v) To note the Heritage Lottery Grant Award of £1m and a contribution of £5,000 from Southdowns National Park towards Highdown Gardens Infrastructure improvements. The 2018/19 and 2020/21 Capital Investment Programmes need to be amended to include these grants as advised in paragraph 7.3.2 ii).
- vi) To approve the change in amendments to the 2018/19 and 2019/20 Capital Investment Programmes to bring forward the improvements to the Pennycross and Northbrook Recreation Ground to 2018/19 and defer the improvements at Palatine Park to 2019/20 as detailed in paragraph 7.3.2 iii).
- vii) To note that the resurfacing of the Field Place tennis courts has been added to the Reserve List as detailed in paragraph 7.3.2 iv).

c) With respect to both Councils

To approve the method of approval for new digital schemes as detailed in paragraph 7.1.1. iii)

3. CONTEXT

3.1 In accordance with the Councils' Capital Strategy the Capital Working Group oversees the implementation and progress of both Councils' Capital Investment Programmes.

3.2 The Capital Working Group meets quarterly and monitors the programmes' progress and finance, seeking to address any problems at an early stage in order for schemes to be completed within budget and timescales. Where problems are highlighted the Group considers possible remedies including virements between schemes, reprofiling of budgets between years and the withdrawal of schemes from the programme when schemes are unable to proceed. This could be due to resourcing problems, time delays or other factors beyond the Councils' control.

3.3 Full summaries of the progress of all the schemes in the 2018/19 Capital Investment Programmes are prepared each quarter highlighting:

Schemes with significant challenges or where there are financial issues	Red
Schemes where progress is being closely monitored	Amber
Schemes progressing well	Green
Schemes where progress is beyond officers' control	■
Schemes with financial issues	£
Schemes where progress has improved	□
Schemes where progress has deteriorated	□

3.4 The Capital Working Group also ensures that capital schemes are approved within financial regulations; a Summary of Project Initiation Document (P.I.D.) Approvals for 2018/19 schemes and the P.I.D. documents (for schemes costing under £250,000) are available from the Councils' Joint Intranet.

3.5 Financial Regulations require officers to report each project on completion detailing the original estimate, tender estimate and the final outturn; a Summary of Capital Project Final Account Forms submitted together with the Forms are available from the Councils' Joint Intranet.

3.6 Each year a small number of schemes are selected for a more detailed evaluation on completion and officers are asked to complete a Post Scheme Evaluation Form. These forms are also available from the Councils' Joint intranet.

4. SUCCESSES AND CHALLENGES IN THE 2018/19 CAPITAL INVESTMENT PROGRAMMES

4.1 The following schemes are progressing well:

4.1.1 Adur Homes Capital Investment Programme

The Adur Homes Capital Investment Programme for the two years 2017/18 and 2018/19 was approved by the Joint Strategic Committee 12th September 2017.

Major contracts have been the subject of a joint review by Adur Homes and Technical Services, taking into consideration the most recent property condition surveys. This has taken some time to complete.

However, works have now been prioritised, urgent works have been identified and the following schemes are now being progressed:

- i) Bushby Court and Beachcroft Court – Replacement of doors, porches and screens.
- ii) Rocks Close – External works package to include fire safety works, electrical and water compliance works, and floor and stair coverings where required.
- iii) Locks Court – External works package to include fire safety works, electrical and water compliance works, and floor and stair coverings where required.
- iv) Millfield – Replacement balcony railings and walkways.
- v) Warren Court – Soffits and asphalt repairs.
- vi) Pashley Court – Repairs to flint wall.
- vii) Seaview Court central heating installation.
- viii) Essential boiler replacements.
- ix) Fire Safety works including flat front entrance doors.

4.1.2 Adur Homes Development and Acquisition Programme

The Council is currently progressing the following housing development schemes:

- i) Cecil Norris House (15 housing units) – Demolition and rebuild.
- ii) Albion Street (14 housing units) – Demolition and rebuild.
- iii) Hidden Homes Project – Conversion of garage sites.
- iv) 101 North Road, Lancing (2 housing units) – Conversion of ground floor into residential accommodation.
- v) Feasibility of other projects also in progress.

4.1.3 Adur Civic Centre – Redevelopment

- i) Demolition of the Civic Centre. The demolition completed 1st June 2017.
- ii) Phase I North New Office Development. The construction is in progress and is due to complete May 2019.
- iii) Phase II South development of the Civic Centre Site. The Joint Strategic Committee March 2018 recommended to the Council a conditional disposal of the site. The Council is currently exploring the inclusion of a GP surgery on the site as a condition of sale.

4.2 The following schemes are presenting the Councils with challenges:

4.2.1 Play Area Improvements – Elmgrove Open Space

The contract was awarded in August 2017 and works were due to commence on site in October 2017. The start date was significantly delayed due to the contractor experiencing problems in the supply chain during manufacturing and delivery of the play equipment from their new factory in Poland.

Works eventually commenced on site March 2018 and were due to complete April 2018. However, the works were further delayed by bad weather causing poor ground conditions on site and the Contractors finding parts of the play equipment not being delivered.

There have been ongoing issues with the contractor's performance throughout the project. Liquidated damages are being considered. A snagging list has been provided to the contractor itemising the defective work and the Council is currently awaiting a date for the contractor to rectify and to arrange an independent ROSPA inspection.

4.2.2 Financial Management System- Replacement

The project has been paused due to the supplier confirming that system performance issues and the required functionality will be only be addressed in software releases later in 2018.

There has been regular and robust contract management of the supplier, and we are currently assessing their offer of financial compensation. Meetings are in progress to re-plan the project subject to adequate assurances from the supplier, and benchmarking with other local authorities implementing the same software. Initial planning is for the project to go live in April 2019. The impact on the remaining budget is being assessed.

4.2.3 Removal of asbestos from Town Hall roof space

Safe working zone works were completed in the main town hall and also sampling of ceilings to simulate maintenance activities have been undertaken in previous years to make the building safe.

The current budget for these works is £224,920 and is profiled in 2019/20 to allow time for a risk assessment to be completed. Meetings have been held with consultants regarding the extent of the works and the estimated cost of the project is now £353,400, a shortfall of approx £128,500 on the current budget. It is proposed to fund the shortfall from the 2019/20 Capital Investment Programme Contingency Budget.

Works to commence on the tender documentation in September 2018 for the scheme to be undertaken in 2019/20. A report will be submitted to the Joint Strategic Committee detailing costs and the funding.

4.2.4 **Lancing Manor LC – Renewal of flat roofs and replacement of glazing units in the entrance hall**

The 2018/19 Capital Investment Programme includes a budget of £85,000 to renew the flat roof area over the entrance hall and to replace the glazing units in the entrance hall.

The scheme has been tendered and the Executive Member has previously agreed to a virement of £45,820 from 2017/18 underspends to fund the total costs of the scheme.

However, a recent site visit has identified that the works will need to be re-tendered to include the refurbishment of adjoining flat roofs which now require essential works. Due to the additional works the scheme will need to be deferred to the Summer of 2019. In addition, building control has advised that the glazing units in the entrance hall require specialised glass which also needs to be included in the new tender.

The actual costs of the scheme are unknown at this time and will be reported in a further monitoring report.

5. **PROGRESS OF THE ADUR DISTRICT COUNCIL 2018/19 CAPITAL INVESTMENT PROGRAMME – JULY 2018**

5.1 There are 56 schemes in the 2018/19 current capital investment programme which are progressing as follows:

	Number of schemes	Percentage %
Schemes are progressing satisfactorily or have completed	26	46.5
Schemes where progress is being closely monitored	26	46.5
Schemes with significant challenges or where there are financial issues	4	7

A summary of these schemes is attached as Appendix 1 to this report. A summary of the progress of all the schemes in the 2018/19 Capital Investment Programme is available from the Councils' Joint Intranet.

5.2 The current 2018/19 budget is £50,489,740 which has decreased by £16,925,710 from the original budget, resulting from the net impact of budgets carried forward from the 2017/18 capital investment programme, approved changes to the 2018/19 budget, and budgets reprofiled to and from future years. The main reason for the decrease in the current budget is the reprofiling of the Strategic Property Investments Programme which has now been capped at £25m per year. A summary of the movements in the budget, together with a funding breakdown, is shown on Appendix 1.

5.3 An underspend of £25,060 is currently forecast on the current 2018/19 Capital Investment Programme, which has mainly arisen from:

i) **Public Conveniences Cleaning Contract – Purchase of vehicles**

The Joint Strategic Committee approved the purchase of 4 new vehicles as part of the new public conveniences cleaning contract.

However, the new Environmental Services restructure has released Vehicles from other services and therefore these vehicles are not now required releasing a budget provision of £14,400.

6. PROGRESS OF THE WORTHING BOROUGH COUNCIL 2018/19 CAPITAL INVESTMENT PROGRAMME - JULY 2018

6.1 There are 61 schemes in the 2018/19 current capital investment programme which are progressing as follows:

	Number of schemes	Percentage %
Schemes are progressing satisfactorily or have completed	28	46
Schemes where progress is being closely monitored	30	49
Schemes with significant challenges or where there are financial issues	3	5

A summary of these schemes is attached as Appendix 2 to this report. A summary of the progress of all the schemes in the 2018/19 Capital Investment Programme is available from the Councils' Joint Intranet.

6.2 The current 2018/19 budget is £43,259,280, a decrease of £17,090,280 on the original budget due to the net impact of budgets carried forward from 2017/18, approved changes to the 2018/19 Capital Investment Programme and budgets reprofiled to and from 2019/20 and future years. The main reason for the decrease in the current budget is the reprofiling of the Strategic Property Investments Programme which has now been capped at £25m per year. A summary of the movements in the budget, together with a funding breakdown, is shown on Appendix 2.

6.3 An underspend of £65,860 is currently forecast on the current 2018/19 Capital Investment Programme, which has mainly arisen from the following projects:

i) **Public Conveniences Cleaning Contract – Purchase of vehicles**

The Joint Strategic Committee approved the purchase of 4 new vehicles as part of the new public conveniences cleaning contract.

However, the new Environmental Services restructure has released vehicles from other services and therefore these vehicles are not now required releasing a budget provision of £33,600.

ii) **Crematorium - Replacement and resiting of car park attendant's kiosk**

The scheme has been on hold following the results of a vehicle usage audit. A final report has now been received from consultants but the outline design and forecast costs indicate that the scheme is not cost effective and it has been removed from the Capital Investment Programme, releasing a budget of £19,800.

7. ISSUES FOR CONSIDERATION

7.1 Issues affecting both Councils

7.1.1 The following amendments to the Adur District Council and Worthing Borough Council 2018/19 Capital Investment Programmes are recommended:

i) **Cemeteries Health and Safety Equipment – Grave Shoring Equipment**

Following a review by the Institute of Cemeteries and Crematorium Management it has been identified that the Councils urgently need to purchase new grave shoring equipment to fulfil health and safety obligations to our staff and cemetery visitors. The equipment is required to keep staff safe when working below ground in confined spaces to prevent the grave from collapsing until it is backfilled following interment.

The existing shoring equipment is coming to the end of its operational life and there is not enough equipment to cover the number of graves being dug in busy periods.

The proposal is to purchase modern hydraulic grave shoring equipment to ensure all graves are shored to prevent risk of grave collapse and risk to staff. The new equipment will need to cover a range of grave depth and width requirements to ensure all eventualities are covered, and to meet current health and safety requirements.

The cost of the new equipment is £26,760 and the Adur / Worthing cost split is 55/45, Adur District Council's share of the cost £14,720, Worthing Borough Council £12,040.

It is proposed to fund Adur District Council's share of the costs from the underspend (£14,400) from the purchase of new vehicles for the new public conveniences cleaning contract where it is proposed to use vehicles transferred from other services, and £320 from the 2018/19 Capital Investment Programme Contingency Budget.

It is proposed to fund Worthing Borough Council's share of the costs from the underspend (£33,600) from the purchase of new vehicles for the new public conveniences cleaning contract where it is proposed to use vehicles transferred from other services.

ii) **ICT Corporate Hardware Budget – Ad hoc ICT hardware purchases**

The current Adur District Council and Worthing Borough Council 2018/19 Capital Investment Programmes include a joint budget of £412,160 for the rollout of the windows 10 laptop / desktop equipment.

However, in addition to the upgrade to Windows 10 there are likely to be requirements for other ad hoc purchases of printers, servers, cabling and other ICT equipment during the year.

It is proposed to vire £50,000 from the 2018/19 Joint Digital Strategy budget to fund the ad hoc purchases. The current 2018/19 Joint Digital Strategy Budget is £432,330:

The Adur / Worthing cost split of the virement of £50,000 is 47/53, Adur District Council's share of the cost is £23,500 and Worthing Borough Council's share of costs is £26,500.

iii) **Approval of Digital Strategy Schemes**

The remaining joint budget for the Digital Strategy Projects after the above virement will be £382,330. The current approved schemes in progress are:

- a) Land Charges / Building Control / Planning System £140,000.
There have been delays in the delivery of these systems and payments have been put on hold. Progress on the different aspects is being reviewed and the contractual position is being reviewed.
- b) Waste Management System £19,670.
Development progressing well with the launch of self serve options for clinical waste collections and missed bins, informed by customer engagement.
- c) Avaya Telephone System Improvements £40,000.
Improvements complete.

All the above schemes were approved in 2017/18 and budgets have been brought forward for the schemes to complete in 2018/19. However, there are a number of other schemes currently being assessed for future funding from the remaining Digital Strategy Budget (£182,660) which may include revenues benefits service redesign, contact centre technologies, website improvements and asset management.

All digital strategy projects are submitted to the ICT Service Redesign Group for consideration and recommendation up to the Change Board attended by all Directors. Selected projects are then funded from the overall Digital Strategy Budget. Projects approved for funding will be reported to the Joint Strategic Committee via the capital quarterly monitoring report.

7.2 Adur District Council

7.2.1 Budgets totalling £3,670,320 have been reprofiled to 2018/19 and future years, where the original project plan has changed and the schemes are not expected to complete in 2018/19. A list of schemes reprofiled is attached as Appendix 3 to this report.

7.2.2 The following amendments to the Adur District Council 2018/19 Capital Investment Programme are recommended:

i) Adur Homes – Purchase of health and safety and ICT Equipment

Following an inspection from the Health and Safety Executive, Adur Homes is required to purchase a range of power equipment to mitigate the risks of hand and arm vibration injury. The inspection also highlighted the need for some new ladders. The total estimated cost of the equipment is £25,000.

The Adur Homes Repairs System has been launched to staff and will be launched for public use in September. Significant efficiencies are being seen, for example 150 invoices can now be processed in 3 hours, compared to 50 per day previously. Improvements are constantly being made to the system from feedback by users, and an allocation of £30,000 has been made complete the project to support technical and project management costs.

The Housing Repairs Team have requested tablet size equipment for operating with the new system, and this will cost in the region of £5,000 - £8,000.

Funding for the above will be reallocated from within the 2018/19 Adur Homes Capital Investment Programme where some of larger contracts will commence in 2018/19 but will not complete in 2018/19 due to procurement and leaseholder consultation timescales.

ii) Play Area Improvements – Adur Memorial Recreation Ground

The 2018/19 Capital Investment Programme includes a budget provision of £100,800 to refurbish the play area at Adur Memorial Recreation Ground.

Unfortunately land contamination has been discovered on the site of the play area and surveys and ground testing are being organised.

The estimated cost of testing / excavation / disposal of the contaminated land is £30,000 and it is proposed to fund this additional work from the 2018/19 Capital Investment Programme Contingency Budget.

7.3 Worthing Borough Council

7.3.1 Budgets totalling £1,303,350 have been reprofiled to and from 2019/20 and future years where the original project plan has changed and the schemes are unable to complete in 2018/19. A list of schemes reprofiled is attached as Appendix 4 to this report.

7.3.2 The following amendments to the 2018/19 Capital Investment Programme are recommended:

i) **Seafront Lighting – Upgrade to LED lighting.**

The seafront lighting upgrade to LED lights was approved by the Joint Strategic Committee 7th November 2017 and added to the 2017/18 Capital Investment Programme. The upgrade was estimated to save the Council between £5,000 - £10,000 p.a. for wiring maintenance and would also produce energy savings from the LED lighting. This saving will be monitored going forward.

The scheme completed in May 2018 at a cost of £27,540, and it is proposed to fund the scheme from the 2018/19 Capital Investment Programme Contingency Budget.

ii) **Highdown Gardens Infrastructure Improvements**

The Capital Investment Programme original included a total budget of £1m for infrastructure improvements to Highdown Gardens. The original budget was profiled and funded as follows:

2018/19 £100,000 funded from S106 receipts.
2019/20 £900,000 funded from a Heritage Lottery Grant.

The Council has subsequently been awarded a Heritage Lottery Grant of £1m and has received a contribution of £5,000 from South Downs National Park and this funding needs to be added to the Capital Investment Programme and profiled as follows:

2018/19 £131,500 funded £96,500 from the Heritage Lottery, £5,000 funded from South Downs National Park and £30,000 from S106 receipts.

2019/20 £975,500 funded £903,500 from the Heritage Lottery and £70,000 from S106 receipts.

iii) **Play Area Improvements – Change of Site Improvement**

The current Capital Investment Programme includes the following play area improvements:

2018/19: Palatine Park
2019/20: Pennycross and Northbrook Recreation Ground

It is proposed to defer the play area improvements at Palatine Park to 2019/20 due to planned works on site by Southern Water works and the Worthing Town FC proposal to improve facilities on site.

To continue the progression of the Play Area Improvements Programme, it is proposed to bring forward the play area improvements at Pennycross and Northbrook Recreation Ground from 2019/20 to 2018/19.

iv) **Field Place – Surfacing of the Tennis Courts.**

The external funding bid for £200,000 to the Lawn Tennis Association for the resurfacing of the tennis courts at Field Place has been put on hold as the grant scheme required a multi partner approach including the development of a “tennis network” of organisations around the area. Additionally the grant scheme offered a low cash investment and required significant match funding, and also included an interest free loan element.

The scheme has been removed from the capital investment programme and placed on the Reserve List.

8. ENGAGEMENT AND COMMUNICATION

8.1 The purpose of this report is to communicate with stakeholders on the progress of the Adur District Council and Worthing Borough Council 2018/19 Capital Investment Programmes. Officers of the Council have been consulted with on the progress of the schemes which they are responsible for delivering.

9. FINANCIAL IMPLICATIONS

9.1 There are no unbudgeted financial implications arising from this report as the Adur District Council and Worthing Borough Council original 2018/19 Capital Investment Programmes were approved by the Councils in December 2017. Subsequent changes have been reported to and approved by the Joint Strategic Committee. The issues considered in this report can be funded from within existing resources.

Finance Officer: Sarah Gobey

Date: 24th August 2018

10. LEGAL IMPLICATIONS

10.1 Local authorities have a statutory duty under section 28 of the Local Government Act 2003, to monitor their income and expenditure against their budget, and be ready to take action if overspends or shortfalls in income emerge. Section 151 of the Local Government Act 1972 requires the Councils to make arrangements for the proper administration of their financial affairs.

Legal Officer: Susan Sale

Date: 20th August 2018

Background Papers

- Capital Investment Programme 2018/19 – 2020/21 Adur District Council, Worthing Borough Council and Joint Committee
- Capital Strategy 2018/21.

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SUSTAINABILITY AND RISK ASSESSMENT

1. ECONOMIC

- The capital programme prioritisation model awards points for capital project proposals that impact positively on the economic development of our places or the economic participation of our communities.

2. SOCIAL

2.1 Social Value

- The capital programme prioritisation model awards points for capital project proposals that impact positively on our communities.

2.2 Equality Issues

- The capital programme prioritisation model awards points for capital project proposals that address DDA requirements and reduce inequalities.

3. Environmental

- The management, custodianship and protection of our natural resources are considered when capital schemes are assessed for inclusion in the Councils' Capital Investment Programme.

4. Governance

- The Councils' priorities, specific action plans, strategies or policies are considered when capital schemes are assessed for inclusion in the Councils' Capital Investment Programmes.
- The Councils' reputation or relationship with our partners or community is taken into account when capital schemes are assessed for inclusion in the Councils' Capital Investment Programmes.
- Resourcing, risk management (including health and safety) and the governance of the either Council are fully considered during the preparation of the Councils' Capital Investment Programmes.

CAPITAL MONITORING SUMMARY 2018/2019									JULY 2018
Executive Portfolios	(1) Total ADC Scheme Budgets £	(2) Previous Years' Spend £	(3) 2018/19 Original Budget £	(4) Net budget b/f from 2017/18 £	(5) Approved Changes to Original Budget £	(6) 2018/19 Budget Reprofiles to and from 2019/20 £	(7) 2018/19 Current Budget £	(8) 2018/19 Spend to Date £	(9) Spend % of Current Budget
Customer Services	14,448,200	-	13,655,810	793,390	-	(2,956,070)	11,493,130	931,599	8.11%
Environment	3,069,530	1,048,820	1,740,490	185,910	97,310	(402,000)	1,621,710	173,474	10.70%
Health and Wellbeing	280,400	7,000	187,900	78,500	10,000	-	276,400	60,733	21.97%
Regeneration	41,562,500	2,221,870	51,249,200	(1,276,540)	(13,370,640)	(60,000)	36,542,020	2,234,863	6.12%
Resources	1,017,300	228,570	582,050	206,680	20,000	(252,250)	556,480	26,075	4.69%
TOTALS	60,377,930	3,506,260	67,415,450	(12,060)	(13,243,330)	(3,670,320)	50,489,740	3,426,745	6.79%

Financing of 2018/19 Programme:

Adur Homes Capital Programme:	£'000
Capital Receipts:	844
Major Repairs Reserve:	4,422
New Development Reserve:	160
Prudential Borrowing:	1,929
	<u>7,355</u>

General Fund Capital Programme:	£'000
Prudential Borrowing:	37,411
Capital Receipts:	1,271
Government Grants:	983
Revenue Reserves and Contributions	116
Other Contributions:	3,354
	<u>43,135</u>

Summary of Progress:

Schemes with significant challenges or where there are financial issues:	4
Schemes where progress is being closely monitored:	26
Schemes progressing well:	17
Schemes completed:	8
Non proceeding schemes:	1
Total Schemes:	<u>56</u>

2018/19 Current Council Resources General Fund Underspend: (25,060)

Proposed Utilisation of Underspends:

Cemeteries - Health and Safety shoring equipment 14,720

2018/19 Remaining Council Resources General Fund Underspend: (10,340)

(1) SCHEME (Responsible Officer)	(2) Total ADC Scheme Budget £	(3) Previous Years' Spend £	(4) 2018/19 Original Budget £	(5) Budget Reprofiles to and from 2018/19 and Future Years £	(6) 2018/19 Current Budget £	(7) 2018/19 Spend to Date £	(8) Anticipated Completion Date (C) / Approval Report(D)/ P.I.D.(P)	(9) 2018/19 Anticipated (Underspend) /Overspend (Council Resources) £	(10) COMMENTS AND PROGRESS <input checked="" type="checkbox"/> Progress Beyond Council's Control £ Schemes with financial issues ▲ Scheme Progress Improved ▼ Scheme Progress Deteriorated	(11) Status
Customer Services Affordable Housing 1 Partnership Schemes with Registered Social Landlords (CA)	1,380,600	-	1,380,600	-	1,380,600	-	T.B.A. (C) T.B.A. (D)	-	The announcement in the Budget to cut social housing rents by 1% per annum over the next four years is likely to have a significant negative impact on affordable housing over the coming years. This is because the rent reduction will impact on registered providers' business model which was previously based on a rent increase of CPI plus 1% each year for the next 10 years. Officers are in discussions with Registered Social Providers but no grants for affordable housing have been requested this financial year.	
Environment Lancing Manor Leisure Centre 2 Renewal of flat roof area over the entrance hall and replacement of glazing units in the entrance hall (DM)	90,620	5,620	40,000	-	85,000	195.00	Jan 19 (C) 14.3.17 (P)	Likely Overspend	The scheme has been tendered and the estimated costs were £45,820 over budget. The Executive Member has agreed a virement of £45,820. A recent site visit has identified that adjoining flat roofs also need to be refurbished. Also Building Control has advised that the glazing units in the entrance hall require specialised glass which will also have additional costs. The scheme will be retendered and works will be deferred to the Summer 2019.	£

(1) SCHEME (Responsible Officer)	(2) Total ADC Scheme Budget £	(3) Previous Years' Spend £	(4) 2018/19 Original Budget £	(5) Budget Reprofiles to and from 2018/19 and Future Years £	(6) 2018/19 Current Budget £	(7) 2018/19 Spend to Date £	(8) Anticipated Completion Date (C) / Approval Report(D)/ P.I.D.(P)	(9) 2018/19 Anticipated (Underspend) /Overspend (Council Resources) £	(10) COMMENTS AND PROGRESS <input checked="" type="checkbox"/> Progress Beyond Council's Control £ Schemes with financial issues ^ Scheme Progress Improved v Scheme Progress Deteriorated	(11) Status £
Play Areas 3 Adur Memorial Recreation Ground - Refurbishment of existing play area (WB/DM)	100,800	-	100,800	-	100,800	2,125.00	Mar 19 (C) T.B.A. (P)	30,000	Land contamination issues. Overspend of £30,000 anticipated to fund contamination works. Surveys and ground testing being organised. Request for overspend to be funded from contingency.	£
Resources Information and Technology 4 Financial Management System Replacement (Partnership Scheme with Worthing Borough Council. Total Cost £565,000) (SG)	265,550	216,350	-	-	49,200	-	T.B.A. (C) 1.9.16 (D)	-	The FMS project has been temporarily halted due to system performance issues and required functionality being delivered in later software releases. Meetings are in progress to restart the project subject to adequate assurances from the supplier. Initial planning is for the project to go live in April 2019. The impact on the remaining budget is being assessed.	
TOTAL:	1,837,570	221,970	1,521,400	-	1,615,600	2,320.00		30,000		

RESPONSIBLE OFFICERS:

CA Cally Anthill
DM Derek Magee
SG Sarah Gobey

Head of Housing
Engineering and Surveying Manager
Chief Finance Officer

CAPITAL MONITORING SUMMARY 2018/19									JULY 2018
Executive Portfolios	(1) Total WBC Scheme Budgets	(2) Previous Years' Spend	(3) 2018/19 Original Budget	(4) Net Budget b/f from 2017/18	(5) Approved Changes to Original Budget	(6) 2018/19 Budget Reprofiled to and (from) 2019/20	(7) 2018/19 Current Budget	(8) 2018/19 Spend to Date	(9) Spend % of Current Budget
	£	£	£	£	£	£	£	£	
Customer Services	6,148,810	17,310	5,955,400	75,750	102,350	-	6,133,500	285,500	4.65%
Digital and Environment Services	6,132,050	845,570	2,862,050	800,510	742,820	817,750	3,587,630	437,241	12.19%
Health and Wellbeing	431,270	9,080	207,800	215,390	-	224,920	198,270	8,750	4.41%
Regeneration	8,821,360	804,760	5,729,760	480,020	1,748,980	-	7,958,760	493,814	6.20%
Resources	25,731,780	22,480	45,595,170	1,019,820	(20,973,190)	260,680	25,381,120	1,840	0.01%
TOTALS	47,265,270	1,699,200	60,350,180	2,591,490	(18,379,040)	1,303,350	43,259,280	1,227,145	2.84%

Financing of 2018/19 Programme:

	£'000
Borrowing:	40306
Capital Receipts:	1021
Revenue Contributions and Reserves:	452
Government Grants:	768
S106 Receipts	411
Other Contributions:	301
	<u>43,259</u>

Capital Monitoring - Summary of Progress:

Schemes with significant challenges or where there are financial issues:	3
Schemes where progress is being closely monitored:	30
Schemes progressing well:	21
Schemes completed:	4
Schemes not proceeding:	3
Total Schemes:	<u><u>61</u></u>

2018/19 Current Council Resources General Fund Overspend: (65,860)

Proposed Utilisation of Underspends:

Cemeteries - Health and Safety shoring equipment 12,040

2018/19 Remaining Council Resources General Fund Underspend: (53,820)

(1) SCHEME (Responsible Officer)	(2) Total WBC Scheme Budget £	(3) Previous Years' Spend £	(4) 2018/19 Original Budget £	(5) Budget Reprofiled to and (from) 2019/20 and future years £	(6) 2018/19 Current Budget £	(7) 2018/19 Spend to Date £	(8) Anticipated Completion Date (C) / Approval Report(D)/ P.I.D (P)	(11) 2018/19 Anticipated (Underspend) /Overspend (Capital Resources) £	(12) COMMENTS AND PROGRESS <input checked="" type="checkbox"/> Progress Beyond Council's Control £ Schemes With Financial Issues ▲ Scheme Progress Improved ▼ Scheme Progress Deteriorated	(13) Status
Customer Services Affordable Housing 1 Partnership Schemes with Registered Social Landlords (CA)	831,900	-	991,900	-	831,900	-	T.B.A. (C) T.B.A. (D)	-	The announcement in the Budget to cut social housing rents by 1% per annum over the next four years is likely to have a significant negative impact on affordable housing over the coming years. This is because the rent reduction will impact on registered providers' business model which was previously based on a rent increase of CPI plus 1% each year for the next 10 years. £167,000 has been vired for the development of the Fulbeck Avenue site to provide housing. Officers are in discussions with Registered Social Providers but no grants for affordable housing have been requested this financial year.	

(1) SCHEME (Responsible Officer)	(2) Total WBC Scheme Budget £	(3) Previous Years' Spend £	(4) 2018/19 Original Budget £	(5) Budget Reprofiled to and (from) 2019/20 and future years £	(6) 2018/19 Current Budget £	(7) 2018/19 Spend to Date £	(8) Anticipated Completion Date (C) / Approval Report(D)/ P.I.D (P)	(11) 2018/19 Anticipated (Underspend) /Overspend (Capital Resources) £	(12) COMMENTS AND PROGRESS <input checked="" type="checkbox"/> Progress Beyond Council's Control £ Schemes With Financial Issues ▲ Scheme Progress Improved ▼ Scheme Progress Deteriorated	(13) Status
Health and Wellbeing Asbestos Removal 2 Removal of asbestos from Town Hall roof space (DM)	234,000	9,080	130,000	224,920	-	-	T.B.A. (D) T.B.A. (C)	-	Removal of asbestos from Town Hall roof space £130,000. An estimated overspend of £100k has previously been reported and funding has been allocated from underspends in the over- all 2017/18 Capital Investment Programme. Meetings have been held with consultants regarding the extent of the works and the estimated cost of the scheme is now £353,400, a shortfall of £128,500 on the current budget. It is proposed to fund the short- fall from the Contingency Budget in 2019/20. Work to commence on tender documentation Aug 18 for the works to be undertaken in 2019/20.	£

(1) SCHEME (Responsible Officer)	(2) Total WBC Scheme Budget £	(3) Previous Years' Spend £	(4) 2018/19 Original Budget £	(5) Budget Reprofiled to and (from) 2019/20 and future years £	(6) 2018/19 Current Budget £	(7) 2018/19 Spend to Date £	(8) Anticipated Completion Date (C) / Approval Report(D)/ P.I.D (P)	(11) 2018/19 Anticipated (Underspend) /Overspend (Capital Resources) £	(12) COMMENTS AND PROGRESS <input checked="" type="checkbox"/> Progress Beyond Council's Control £ Schemes With Financial Issues ▲ Scheme Progress Improved ▼ Scheme Progress Deteriorated	(13) Status
Digital and Environmental Services Information and Technology 3 Financial Management System Replacement (Partnership Scheme with Adur District Council. Total cost £565,000) (SG)	299,450	243,970	-	-	55,480	-	Apr 19 (C) 1.9.16 (D)	-	The FMS project has been temporarily halted due to system performance issues and required functionality being delivered in later software releases. Meetings are in progress to restart the project subject to adequate assurances from the supplier. Initial planning is for the project to go live in April 2019. The impact on the remaining budget is being assessed.	
TOTAL:	533,450	253,050	130,000	224,920	55,480	-		-		

RESPONSIBLE OFFICERS:

CA Cally Anthill
DM Derek Magee
SG Sarah Gobey

Head of Housing
Engineering and Surveying Manager
Chief Finance Officer



ADUR DISTRICT COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Adur Homes Capital Investment Programme	1,120,000	<p>External Works Programme:</p> <p>There has been a delay in the commencement of many of the major contracts whilst a joint review by Adur Homes and Technical Services of the capital works programme was carried out, taking into consideration the recently received property condition surveys.</p> <p>Works have now been prioritised, urgent works have been identified and the schemes are now being progressed.</p> <p>However, due to timescales for leaseholder consultation and planning permissions, some of the schemes in progress are likely to continue in 2019/20.</p>
	1,120,000	<p>Fire Safety Works :</p> <p>Works in progress:</p> <p>i) Pilot scheme for bespoke fire doors.</p> <p>ii) Sheltered housing fire safety works.</p> <p>Further works still to be allocated.</p>
	112,000	<p>Sheltered Accommodation - Community Alarm Systems</p> <p>Tender documentation being prepared for tenders to go out August 2018. The installation is anticipated to commence October/November 2018 with 50% of the 13 replacements being installed 2018/19 and the remainder in 2019/20.</p>
Adur Homes - Development and Acquisition Programme	604,070	Budget profiled in line with the report to the July 2018 Joint Strategic Committee regarding the development of properties.
Lancing Manor - Renewal of flat roof area over the entrance hall and replacement of glazing units in the entrance hall.	80,000	A recent site visit has identified that additional works will be required to the adjoining flat roofs. The scheme will need to be retendered for works in the summer of 2019.
Payroll System - Replacement (Partnership scheme with Worthing Borough Council. Total cost £175,000.	82,250	The replacement has been deferred to 2019/20.

ADUR DISTRICT
COUNCIL**ADUR DISTRICT COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS**

Scheme	Reprofiled Budgets	Reason
Shoreham Harbour Projects (Externally funded by the Central Government Growth Point Programme)	60,000	A contribution of £75,000 has been agreed to an A259 green corridor. However the Council is awaiting the completion of a study into an A259 cycle route which may require land take from the green corridor. The study is currently in progress. The Council's contribution is likely to be to several smaller discrete projects 2019/20.
Southwick Leisure Centre - Replacement of the eastern set of three tennis courts with an outdoor all weather pitch for football / tennis / netball.	322,000	The original budget was to replace the outdoor courts with an all weather pitch for football / tennis / netball. Discussions have been held with the Lawn Tennis Association regarding an upgrade of the tennis courts instead of the provision of an all weather pitch and the possibility of an external funding bid. The bid was not successful and it is now planned to revert to the original plan to replace some of the outdoor courts with an outdoor all weather pitch.
Rolling programme of installation of solar panels and other energy efficiency measures	170,000	Schemes still under consideration.
Total Reprofiled Budgets:	3,670,320	



WORTHING BOROUGH
COUNCIL

WORTHING BOROUGH COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Asbestos removal from Town Hall roof space	224,920	Meetings have been held with consultants regarding the extent of the works and the estimated cost of the scheme is now £353,400, a shortfall of £128,500 on the current budget. It is proposed to fund the shortfall from the 2019/20 Contingency Budget. Works are to commence on the tender documentation in August 2018 for the works to be undertaken in 2019/20.
Brooklands Park - Replacement of Par 3 Club House	225,000	The Club House is currently closed until reinstatement works following the EON cabling works, which have overrun, have been completed. A Master Plan for Brooklands Park is currently being prepared and this budget will be used to part fund any works required.
Durrington Cemetery - Additional burial spaces	500,000	Works delayed by the need to obtain ecological surveys and the installation of an off site monitoring ground water well, which have now been completed. Consultants are now preparing the full design and tendering documentation. Some of the works need to be completed by December 2018 as the Council's existing burial spaces are anticipated to be fully used by then, but works will be ongoing in 2019/20.
Payroll System - Replacement (Partnership scheme with Adur District Council. Total cost £175,000.	92,750	The replacement has been deferred to 2019/20.
Solar Renewable Energy Projects and other Environmental Improvements	260,680	The June 2015 Joint strategic Committee recommended committing all council properties to a solar deployment programme. Following the demise of Carillion who were the appointed contractor of the WSCC YES (Your Energy Sussex) Partnership, officers have been liaising with Portsmouth City Council regarding works on Council properties.
Total Reprofiled Budgets:	1,303,350	